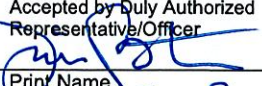


Double Dog Communications, Inc. (DDC) Service Agreement

Date: January 18, 2024			Account Manager: Jeannie Brown		
Company Name: The Arc of York and Adams Counties			Type of Business Website Design & Development / CMS / Mobile Friendly		
Company Address: 497 Hill Street			Billing Address: 497 Hill Street		
City York	State PA	Zip Code 17403	City York	State PA	Zip Code 17403
1. Person authorized to make changes Jim Poster		Telephone No. 717-846-6589	1. Person authorized to make changes Jim Poster		Telephone No. 717-846-6589

Description of Service	Amount
<p>Website Design and Development Website Design and Development / Content Management System / Mobile Friendly</p> <p style="text-align: right;">\$1,800.00</p> <p>Functionality defined above will be developed. All future upgrades will be quoted as needed.</p>	
<p>Total Charges:</p> <ul style="list-style-type: none"> 40% of total is due prior to project initiation. The deposit will be applied to the final service cost and is not refundable due to the cancellation of any or all of the services. After 2 weeks or when proofing link is provided (whichever comes first) another 30% of the balance is due. The remaining 30% is due upon project completion. Should the client require additional services beyond the scope of this agreement, a separate price analysis will be created and submitted with updated descriptions and costs. In the event of termination of this agreement by customer, all payments are non-refundable. By accepting this quote client agrees to exclusive venue for any disputes arising hereunder to be in York County, Pennsylvania. In the event of a payment default by client, Double Dog will be allowed to collect, the amount owed with interest at 18% per year and all costs of collection, including attorney fees. By signing below I acknowledge that Double Dog Communications, Inc. cannot be held responsible for unauthorized access to my data or unauthorized use of my data. I on behalf of myself or company acknowledge that there are inherent risks in hosting a website which can result in a loss of privacy, confidential information, and/or property. I am aware that Double Dog Communications, Inc. while taking all possible security measures makes no guarantees neither written, verbal, or implied to the security of my website data. By signing below, I acknowledge that I have received and read the DDC provided service proposal (in this contract) which clearly outlines the scope of this project. <p style="text-align: right;">\$1,800.00</p>	

Customer Name (Business Entity): <i>The Arc of York + Adams Counties</i>		Double Dog Communications, Inc. 2615 Joppa Rd York, PA 17403	
Accepted by Duly Authorized Representative/Officer 	Date: <i>1/25/24</i>	Accepted by DDC Officer	Date:
Print Name: <i>Jim Poster</i>	Print Name: Jeannie Brown		
Corp Title: <i>Assoc. Exec. Director</i>	Corp. Title: Graphic & Website Designer / Developer		